

# Breakfast Club Terms and Conditions

- Breakfast sessions are 7.50 - 8.50am.
- Fees for sessions are payable in advance, online via the Schoolgateway App. If fees are not paid in advance then the child may be refused access to the Club. Accounts may be settled at the time of booking, weekly, monthly, or half-termly. Please note there is a minimum charge per child on the Schoolgateway App.
- Children must be registered by parent/carer upon arrival to the breakfast club. This is a legal requirement.
- Children will be given breakfast consisting of toast or cereal and a drink provided they arrive before 8.30am. A full fee will still be required if a child arrives after this time. Dietary requirements for individual children will be observed.
- Children should not bring toys, games, or valuable items onto the site. We will not accept responsibility for any such items.
- Breakfast club children will be taken to their classroom in Nursery, Reception, Class 1 and Class 2, and older children will be allowed to walk to their class.
- Each booked session must be paid for even if your child does not attend unless cancelled at least 24 hours beforehand or you will be charged for the session.
- School request that you keep a child away from the club if s/he is sick or if advised to do so by a doctor - and/or staff members (vomiting and diarrhoea must be clear for 48 hours).
- To enable all children to have fun safely, reasonable behaviour is essential. The club expects, and will positively encourage children to behave responsibly and to respect equipment, the environment, staff and each other. As part of this children are expected to respond to the requests of staff. Repeated disobedience and/or persistent anti-social behaviour will result in the club excluding the child. A full behaviour policy is available on request.
- We are unable to administer medication to a child unless it is an epi-pen or inhaler and a medical form has been completed.
- Last minute bookings will be accepted 24 hours in advance, provided there is space.
- All information given to staff will remain confidential.
- It is the responsibility of the parents to inform Breakfast Club staff of any changes to contact numbers.
- Breakfast Club has adopted and adheres to all relevant Broom Barns policies.
- Breakfast Club runs only the days when children are attending school, and does not run on school Inset days, occasional days, or school holidays.