

Head:  
Mrs J Currant  
  
Tel:  
01438 354913

# Broom Barns Primary School

Homestead Moat, Stevenage, Herts. SG1 1UE



Email: [admin@broombarns.herts.sch.uk](mailto:admin@broombarns.herts.sch.uk)

Deputy Head:  
Mrs J Phillips  
  
Assistant Head:  
Mrs L Hogan

21<sup>st</sup> May 2020

Dear Parents/Carers

Firstly, I would like to send my deepest sympathies to parents, carers and Broom Barns staff members who have lost friends or family members during this awful time.

When I last wrote to you, I explained what the return to school would look like for the Nursery, Reception, Year 1, Year 6 and key worker pupils. Since then we have put into place the measures set out by the government to try to reduce the risks to the school community. I would like to share with you further updates that have now been released and how they will affect you and your family.

The classes have been split into groups (bubbles) to allow for the pupils to stay separated from other groups (bubbles). **The children in Nursery, Reception, Year 1, Year 6 and key worker pupils are being offered every Monday to Thursday ONLY.** This is the only way we can enable deep cleaning (Fridays) without putting the children on rotas of days in/out of school. School will be closed, to all pupils every Friday, please arrange alternative childcare.

## Nursery

Under current guidance, we will only have places in our Nursery for 15 pupils. We will need to prioritise vulnerable pupils and pupils where parents are critical workers. If you believe that your child falls into these categories and would like a place in the nursery when we re-open, please contact us by texting 01438 300021.

## School Staggered Timetables

WRAP Breakfast Club is closed under new government guidance.

If your child is in Y6 and usually walks home on their own, this can continue. The children will be released at the end of the day, as previously explained, as per parent surname.

Main Parent Surname Starts with;

**A to G** – children to arrive at school 8.30-8.40 and need to be collected at 2.50-3.00 (11.30-11.40 Nursery).

**H to O** – children to arrive at school 8.40-8.50 and need to be collected at 3.00-3.10 (11.40-11.50 Nursery).

**P to Z** – children to arrive at school 8.50-9.00 and need to be collected at 3.10-3.20 (11.50-12.00 Nursery).

If you are working now, please allow sufficient time to go around the one-way system with social distancing as both of these measures must be adhered to by everyone.

Pupils will also have staggered breaks and lunches in order to stay with their 'bubble'.

## Distancing

Some of our staff will be outside to greet you and explain the one-way system which is marked out. Within our school community, we have a parent who is blind and in her own words 'her Guide dog do not understand 2m social distancing'. Please take this into consideration when respecting the distancing.

### **Uniform**

We would prefer your child to wear school uniform. However, if they have grown out of it, they must wear clean, sensible clothes. Book bags should **not** be brought to school.

### **Parent Contact**

Adults are not permitted into the school building. If you wish to pass a message to the 'bubble' leader please contact the school office by text (01438 300021), email ([admin@broombarns.herts.sch.uk](mailto:admin@broombarns.herts.sch.uk)) or call (01438 354913) the school as you cannot enter the conservatory. Broom Barns staff are not available to talk to at class doors before or after school due to maintaining social distancing and 'bubbles' within the school.

### **Lunches**

Please ensure you have ordered your child's school meal before 9am through School Grid or they bring a packed lunch with them. If you do not order a school meal before 9am, you will be required to provide a packed lunch. With the new staggered starting times we will miss the deadline for bookings. If you bring a packed lunch to school after dropping your child off, please leave it on the table outside the conservatory entrance and ring the bell to notify the office.

### **Pupils Must Have**

- In date inhalers/Epi pens in their original boxes with prescription labels on.
- A named bottle for water throughout the day. These must go home and be returned every day.
- Children may wear P.E. kits to school on their P.E. day as they cannot be kept onsite.

### **Nursery, Reception, Year 1, Year 6 and key worker pupils**

If you decide to send your child in to school please take some time over the next week, to prepare them on the changes as this will help immensely with their well being.

If you have any questions please text or email the school and we will do our best to answer them as soon as possible.

I would like to thank you in advance for your patience with following the government guidelines we have instigated, as I know they present many changes to school life.

We hope you and your family stay safe.

Yours sincerely

*Mrs Currant*

Mrs Currant

Headteacher