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Deputy Head:
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13th May 2020

Dear Parents/Carers

I am writing to you following the news that we have been asked to plan, on the basis that the Government will have met the five tests for Nursery, Reception, Year 1 and Year 6 pupils to return on the 1st June. We have also been asked to plan ahead for Year 2, Year 3, Year 4 and Year 5 to return for one month of school before the Summer. I'm sure you have seen many articles in the press and news about the phased return. The government have left schools to organise how this will happen so no school will be the same as another e.g. some are taking in 10 children per class, per day and some only Year 6 as they do not have room to separate all the pupils. We are planning to take all of the children for Nursery, Reception, Year 1 and Year 6. However, as more guidance and information is released the plan may alter slightly and we will keep you informed.

There will be a separate letter for nursery parents soon when we have further updates.

Government guidance has now been published for schools to inform us how to keep the children safe when in school during this period. The purpose of this letter is to give you a basic outline of what to expect on your child's to return to school. We have worked hard to put in place a plan to keep the pupils and staff as safe as possible in these extremely stressful times. The outline below will not be like anything we have seen before, but we must insist on it to ensure everyone's safety; pupils, parents, carers and staff. We will apply social distancing where we can, but we cannot guarantee it. This will be extremely challenging with our Nursery, Reception and Year 1 children. As a school, we cannot reduce the risk completely. As soon as we bring large numbers of people back, whatever the age, this risk increases. Younger children find it very difficult to socially distance, remember not to touch their face and lick their hands frequently and not also share the same toys.

Please read the through the provisional plan below with your child so they understand expectations. I apologise for the length of this letter and its content but Covid-19 must be taken seriously as we would not be meeting your expectations if we did not treat it as such.

Yours sincerely

Mrs Currant

Mrs Currant
Headteacher

WE EXPECT ALL BROOM BARNES PUPILS, PARENTS AND CARERS TO FOLLOW THE INSTRUCTIONS BELOW IF THEY WISH THEIR CHILD TO ATTEND BROOM BARNES WHEN WE START THE PHASED RETURN. PLEASE READ THE FOLLOWING CAREFULLY.

Families should notify the school as normal if their child is unable to attend.

The school day will be staggered to help with congestion and maintaining social distancing. If the parents/carers surname starts with the letter A to G their child (in Nur, Rec, Y1 or Y6) will start the day at 8.30am and finish at 2.50pm, letters H to O will be 8.40am to 3.00pm and letters P to Z 8.50am to 3.10pm.

Playtimes and lunches will also be staggered. Pupils will not be allowed to use the outdoor gym equipment at any point during the day.

Only **one** adult per family to enter school grounds when delivering or collecting children. Parents must not enter the school/classroom/reception area and must leave the school immediately after dropping their child off or collecting them.

If possible, Y6 will come to school and leave on their own to reduce the numbers on site.

There will be a one-way system when entering the school. Everyone (without exception) must enter via the drive gate and exit via the pedestrian gate in Six Hills Way. Internal gates will be locked to facilitate this. Please see guide attached.

Only staff have permission to drive/park on site until further notice as the one-way system will involve the car park. If you have previously been given permission to park on site, unfortunately we are now have to withhold this until further notice.

Pupils must stay close to their parent/carer at all times to ensure the 2m social distancing is being kept between other parents/pupils. The one-way system will be marked out in 2m marks to help you.

Y6 pupils will enter/exit through their classroom door but will be working in the hall.

Reception children will be entering/exiting through the Y1 gate into the reception/Y1 playground (not the front of school). Year 1 will be entering/exiting through the Y2 and Y3 classroom doors in the Haven area. Key worker pupils will enter/exit through the Y5 class door.

Children must bring in their own named water bottle every day, which can be refilled throughout the day and sent home.

Pupils with inhalers or epi pens will only be allowed in class if they have an in date inhaler/epi pen in the original box with their name on with them on their return.

Children will be in groups of no more than 15. Due to space, it is unlikely they will be in their own class or with their own teacher.

Staff are permitted to wear PPE if they wish, this includes facemasks.

We will enforce hand-washing guidelines regularly throughout the day.

Staff will take temperatures with an infrared thermometer. Any child with a temperature, persistent cough or sickness will be sent home.

PE kits will be sent home weekly to be washed and returned the following Monday. PE lessons will only take place outdoors as the hall will be used as a classroom to help with the distancing.

WRAP breakfast club will be open but only for children that are booked in. We are not able to accept any child that has not been booked due to numbers being reduced. Unfortunately, we will not be able to offer any after school clubs.

The kitchen will be open, parents will be required to book their child's school meal through School Grid or bring a packed lunch at the start of the day.

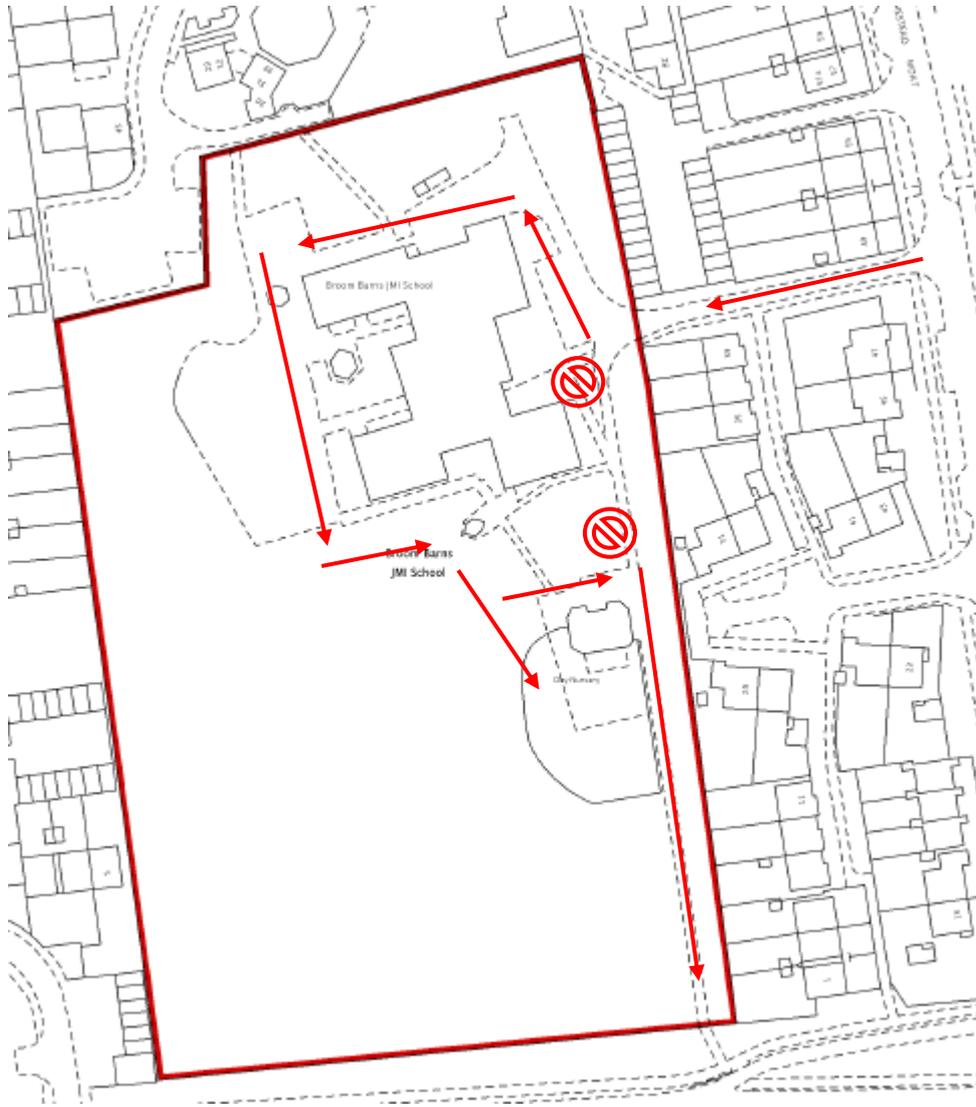
If you wish to contact the school please do this by phone as you will not be able to enter the school to talk to office staff.

PLEASE NOTE

Children who are clinically vulnerable should not attend school and children of parents who are clinically extremely vulnerable should not attend. Please see the government guidelines if you are unsure.

Children must not be sent to school if they have a cough/temperature/feel unwell and if any child shows any of these symptoms, they will need to be collected immediately.

If a child or adult were to show symptoms and test positive for Covid 19 they must self-isolate for 14 days.



Six Hills Way