

Head:  
Mrs J Currant

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# Broom Barns Primary School

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Deputy Head:  
Mrs J Phillips

Assistant Head:  
Mrs L Hogan

24<sup>th</sup> November 2020

Dear Parent/Carers

Schools are now areas of the community with a higher infection rate than previous expected and as such, I would like to update you on the school position with Covid-19 requirements on school grounds.

Please ensure you read this letter and set a good example to others. We all need to do our best to stop the spread of this awful disease so that life can return to normal as soon as possible.

#### Parents/Carers must:

- wear a facemask whilst on school grounds (unless medically exempt as per government guidance – if exempt they will wear the appropriate lanyard & card and a face shield)
- not enter the marked out area/boxes outside class doors are for **staff only**.
- without exception – keep to the one-way system and not take shortcuts.
- socially distance at all times from staff and other parents.
- keep their children with them at all times to prevent mixing of bubbles.
- not enter the school – including the main entrance conservatory.

#### Staff will:

- wear masks at classroom doors and outside if arriving/leaving whilst parents/carers are onsite.
- clean all classroom touch points throughout the school day.
- remind pupils on the importance of washing hands/hygiene.
- keep bubbles separated – this includes playtime, lunch and boosters.
- will follow government Covid-19 guidance.
- will follow the school Covid-19 risk assessment.

Yours sincerely

*Mrs Currant*

Mrs Currant  
Headteacher