

Head:  
Mrs J Currant

Tel:  
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# Broom Barns Primary School

Homestead Moat, Stevenage, Herts. SG1 1UE



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Deputy Head:  
Mrs J Phillips

Assistant Head:  
Mrs L Hogan

18<sup>th</sup> May 2020

Dear Nursery Parents/Carers

We have been instructed by the government that we may re-open Nursery on 1<sup>st</sup> June if the government think it's safe. All of us want to get more children back into school as soon as it is safe to do so, however, we understand if you wish to continue to keep your child at home during this time.

Under current guidance, we will only have places in our Nursery for 15 pupils. We will need to prioritise vulnerable pupils and pupils where parents are critical workers. If you believe that your child falls into these categories and would like a place in the nursery when we re-open please contact us by texting 01438 300021.

We have to put measures in place to ensure the safety of our school community. We will be insisting that all families, including children, adhere to these protective measures. We have a parent that is blind and her own words, 'her guide do does not understand 2m social distancing'. Please respect this and help by distancing around them, thank you.

## Drop Off

- Pupils with inhalers or epi pens will only be allowed in class if they have an in date inhaler/epi pen in the original box with their name on with them on their return.
- Only **one** adult per family to enter school grounds when delivering or collecting children.
- Parents must not enter the school/classroom/reception area and must leave the school immediately after dropping their child off or collecting them.
- There will be a one-way system when entering the school. Everyone (without exception) must enter via the drive gate and exit via the pedestrian gate in Six Hills Way. Internal gates will be locked to facilitate this. Please see guide attached
- Please follow the one-way system and enter the Nursery garden by the gate next to the start of the red daily mile – please see signs.
- Do not allow younger siblings to touch any equipment in the Nursery garden.
- Nursery children will enter the Nursery building by the back door. A member of staff will help them to put their belongings away.
- Parents will not be allowed into the Nursery building under any circumstances.
- Please ensure you adhere to your allocated drop off/collection time.
- If the parents/carers surname starts with the letter A to G their child ( in Nur, Rec, Y1 or Y6) will start the day at 8.30am and finish at 11.30am, letters H to O will be 8.40am to 11.40am and letters P to Z 8.50am to 11.50am.

## During the session

- Staff will take temperatures with an infrared thermometer. Any child with a temperature, persistent cough or sickness will be sent home.
- Children will be given their own pack of writing resources. We will teach them how to use them and not allow them to be shared.

- The selection of resources available have greatly reduced. They will be washed and replenished after each session.
- Children will be expected to wash their hands after touching each set of shared resources.
- Staff will be regularly cleaning all surfaces.
- All soft toys have been removed.

Pick up

- Please collect your child at the allocated time, using the main drive gate for entrance and exit. The children will leave from the side gate in the Nursery garden (morning exit). You will need to be prompt at pick up to ensure that there are not too many parents waiting at one time.

Your child does not have to wear school uniform, if they have grown out of it, but must wear clean, sensible clothes.

Yours sincerely

*Mrs Currant*

Mrs Currant  
Headteacher

**PLEASE NOTE**

Children who are clinically vulnerable should not attend school and children of parents who are clinically extremely vulnerable should not attend. Please see the government guidelines if you are unsure.

Children must not be sent to school if they have a cough/temperature/feel unwell and if any child shows any of these symptoms, they will need to be collected immediately.

If a child or adult were to show symptoms and test positive for Covid 19 they must self-isolate for 14 days.

