

email: admin@broombarns.herts.sch.uk

Reminder - If you need newsletters or policies translated, please contact the office.
The following dates are a small fraction of the term and diary dates the school have arranged. Please check our website for future dates, events, insets and term dates: [BROOM BARNS PRIMARY SCHOOL » DIARY DATES](#)

Mon 7th September 2026	Reception Children Stay All Day
Mon 7th September 2026, 8:55am - 11:55am	1st Half of Nursery Start
Tue 8th September 2026, 8:55am - 11:55am	2nd Half of Nursery Start
Wed 9th September 2026	First Day for All Nursery Children in Class
Wed 16th September 2026, 3:10pm - 3:30pm	Meet the Teacher
Thu 17th September 2026, 3:10pm - 3:30pm	Meet the Teacher
Thu 24th September 2026	Y6 Trip to the Natural History Museum
Fri 25th September 2026, 9:00am - 10:30am	Coffee Morning
Thu 1st October 2026 - Sat 31st October 2026	Black History Month
Thu 8th October 2026	Photographer for Individual & Siblings
	Broom Barns children only
Wed 14th October 2026	African Dance Day
Thu 15th October 2026, 1:30pm - 7:00pm	Parent Consultations
Fri 16th October 2026, 2:45pm - 3:15pm	Year 5 Class Assembly
Tue 20th October 2026	Y2 Trip to Aldenham Park and Farm
Thu 22nd October 2026	Inset Day - School closed to pupils
Fri 23rd October 2026	Occasional Day - school closed
Mon 26th October 2026 - Fri 30th October 2026	Half Term



Dates



We have an event filled term coming up. Please ensure you stay up to date with the latest information on events and dates by checking our website regularly;

[Broom Barns Primary School » Dates](#)

Trips will appear in the Trip section on Arbor. Please ensure you also complete the online form that goes with trips. Links for each online form are on the trip letters.

Nursery & Reception

It has been a great start to the term with children settling in their classes and enjoying their learning. It has been wonderful to see Nursery and Reception adjusting to routines, learning about the environment and finding out about each other.

Dear Parents and Carers,

Welcome back! We hope you have all enjoyed a relaxing, fun-filled summer break and had the opportunity to spend quality time with family and friends.

We are delighted to welcome our children back for another exciting year of learning, growth, and discovery. The staff team has been busy preparing classrooms and activities, and we are looking forward to seeing familiar faces as well as welcoming new families to our community.

As we begin this new term, our focus will be on helping children settle back into routines, reconnect with their friends, and feel confident and happy in their learning environment. We have many engaging activities and experiences planned and look forward to supporting every child to achieve their full potential.

We value the strong partnership between home and school/nursery and appreciate your continued support. Open communication is important to us, so please do not hesitate to speak with a member of staff if you have any questions, concerns, or information you would like to share about your child.

Please ensure that all belongings are clearly labelled and that any necessary forms, permissions, or updates to contact information are returned as soon as possible.

Thank you for your ongoing support. We are excited for the term ahead and look forward to working together to make it a successful, happy, and rewarding year for all our children.

We wish all our families a wonderful start to the new term.



DON'T LOSE ANY MORE UNIFORM



Every year we have a huge pile of unclaimed, unnamed uniform left at school. To avoid losing uniform please label everything. We have signed up with a company that name personalised labels at a reasonable cost, please take a look.



<https://labels4school.co.uk/#ref=broombarns>



Lunches – Nut Free School

Just a little reminder regarding packed lunches. As we have a number of children and adults throughout school with nut allergies, we need to remind all parents that **we are a nut free school**. Please do not send children to school with any items that may contain nuts, such as sandwich spreads, cereal bars, chocolate bars and biscuits. Please provide a healthy snack for your child such as fruit, raisins or healthy nut free bars. May we also take this opportunity to remind parents/carers to please make sure that you cut grapes in half, especially for our younger children as this could prove to be a choking hazard.

Following updated food guidance and in consideration of the existing allergies within our school community, all children in Reception will now be expected to have a school dinner. As part of a phased approach, this change will be rolled out across Key Stage 1 over the next three years.

Unfortunately, due to the new guidance and the need to ensure the safety of all pupils, we are unable to accommodate packed lunches in Reception unless there are specific medical concerns that require alternative arrangements.

If your child has a medical condition or dietary need that you feel may affect their ability to access the school meal provision, please arrange to speak with our Family Support Worker. We will be happy to discuss your child's individual needs and explore how we can support your family.

We appreciate your understanding and cooperation as we implement these changes, which are designed to promote healthy eating and maintain a safe environment for all children.

If you have any questions, please do not hesitate to contact the school.



School Dinners

SchoolGrid
School Food, it's in our system

Please remember to book your child's school meals in advance. The App closes for daily bookings before school starts every morning.

All children in Reception, Year 1 and Year 2 are expected to have a school meal as they are free. With the cost of living increasing please book them a meal at school and reduce your shopping bill!

Dolce Customer Care Team: customercare@dolce.co.uk 01942 707709 (opt. 1) Mon to Fri 8.00am-5.00pm.



No Backpack



During a Health and Safety visit by the Fire Service last year we were advised **we must ensure all of the walkways are kept clear to safeguard children & staff in case of a fire**. Backpacks do not fit/stay on the coat hooks due to the size and fall off/are left on the floor and children/staff trip over them.

Thank you for keeping the children safe by reinforcing the 'no backpack' uniform rule.

Staff

We would like to welcome some new staff to the school.



Miss Adams

Miss Goldsbrough

Miss Spraggs

Miss Walcott

Miss Adams, Miss Goldsbrough, Miss Spraggs and Miss Walcott started this term as Learning Support Assistants around the school. They have a wide range of experiences between them and are enjoying building a good rapport with the children, helping them to feel secure and happy whilst encouraging learning.



Miss Cunningham

Miss Nelson

Miss Cunningham and Miss Nelson have joined our team of school cleaners, working before and after school hours to keep the school safe and clean.



• Boosters - In your Arbor App, Clubs section.

- Don't forget to sign up for our free breakfast boosters in your Arbor App.
- Y5 & Y6 Breakfast Booster every Monday, Wednesday and Friday
- Y3 & Y4 Y6 Breakfast Booster every Tuesday and Thursday

• Clubs Running this Half Term

- Booking is available on Arbor – some clubs are already full
- Y4 to Y6 Football – Mondays – 7th Sep to 19th Oct (7 sessions) £14
- Y2 & Y3 Football – Tuesdays – 8th Sep to 20th Oct (7 sessions) £14
- Y3 to Y6 Basketball – Wednesdays – 9th Sep to 14th Oct (6 sessions) £12

Attendance Policy

We would like to remind you of our Attendance policy – a section of the policy is printed below, the full policy can be found on our website; [Broom Barns Primary School » Policies](#)

If a child is absent from school **the parent must** follow these procedures:

- Contact the school on the first day of absence before **9.20 am, when our register closes**;
- The school has an answer phone available to leave a message if nobody is available to take your call, or you may call into school personally and speak to the office staff. Please be aware that, if you leave a voicemail to report your child's absence, you may receive a call from the school so that we may discuss the absence before making a decision as to whether the absence is to be recorded as authorized.
- Contact the school on every further day of absence, again before **9.20 am**;
- Ensure that your child returns to school as soon as possible and you provide any medical evidence, if requested, to support the absence. Medical evidence may be requested (where school have reasonable doubt as to the authenticity of the absences) where your child is having multiple periods of absence which are reported as being due to medical reasons. When determining whether a child is too ill to attend school, both parents and school staff can consider the advice contained within the NHS Guidance on School Absence and Childhood Illness see Annex C.

If your child is absent and you have not given a reason, **we will**:

- Send you an App message on the first morning of the absence, after the register has been taken. If you have not answered the message by 10.30am, we will then telephone both legal parents.
- If we are unable to make contact with parents by telephone by 1.30pm, we will telephone **all emergency contact numbers**, asking them to make contact with the parents and ensure they call the school. If no contact is made on the second day, we will organise a home visit, in the interests of safeguarding. However, it is your responsibility to contact us.
- The Local Authority will be informed if no contact has been made with parent/carers by the 10th day of absence (or sooner if deemed appropriate) as The School Attendance (Pupil Registration) (England) Regulations 2024 Section 13 requires schools to inform the local authority of any pupils absent from school and where absences amount to more than 10 or more days, either consecutively or irregularly and have been unauthorised. This means school will have unauthorised 20 am/pm sessions of absences. Schools are also under a safeguarding duty, under section 175 of the Education Act 2002 to investigate any unexplained/unauthorised absences. At this point your child will be considered to be "absent from education".



Year 3 Swimming for one term

Year three pupils will be taking part in swimming lessons at Stevenage Leisure Pool from 8th September until 15th December, every Tuesday afternoon. For further information please see the recent emails.



Birthday and Celebrations – Reminder

All schools received communication from Hertfordshire County Council recently regarding how schools manage allergens linked to celebrations in particular giving out sweets and cakes.

From September 2025, the school made the difficult decision to **no longer accept food (cakes, sweets etc.) from parents/carers for celebrations/birthdays** in line with H.C.C and Anaphylaxis UK advice. We understand this will affect other events in the school calendar that involve food and will endeavour to send out advice for each event. This decision has not been made lightly, but is based on several key concerns:

Allergy Risks – As highlighted by Hertfordshire County Council and Anaphylaxis UK, even trace amounts of allergens can cause serious, potentially life-threatening reactions in children with allergies.

Incidents have occurred in schools where children were unknowingly given food that contained allergens. We have a duty of care to ensure all children are kept safe, and food sharing significantly increases this risk.

Inclusion and Cultural Sensitivity – Many sweets contain gelatine or other animal-derived ingredients. Children who follow religious or cultural dietary rules (e.g. vegetarian, Halal, Kosher) may be excluded from these treats, leading to feelings of disappointment or isolation.

Financial Pressures – With the rising cost of living, we recognise that the expectation to provide birthday treats can place unnecessary pressure on some families.

Instead, we will continue to celebrate children's birthdays in inclusive and meaningful ways, such as singing in class, making a birthday badge or card, or allowing them to be a special helper for the day.

Thank you for your understanding and continued support in keeping our school safe, inclusive and healthy for **all** children.



Young Voices 2027 – Y3 to Y6

As a school, we are already signed up to attend the Young Voices concert 2027 and have lots of children wishing to attend! The Young Voices Concert is at the O2 Arena in London on 21st January 2027.

The children will spend all day at the venue. We will arrive at the O2 by about 12.30pm for the afternoon rehearsals, the concert will start at approximately 7pm and will run until approximately 9.15pm.

Children Participating

This is your last chance to sign your child up for the Young Voices experience. If your child wishes to join us, **please call the school office and ensure you have made the full payment before 27th November 2026.**

Audience tickets

If you wish to purchase audience tickets please do via the Young Voices website:

[The Largest Children's Choir in the World | Young Voices](#)

Apply for school on time



Applying for a school place for September 2027

Secondary/Upper/Studio/University Technical College

Application deadline: Saturday 31 October 2026

Primary (Reception)/Junior/Middle

Application deadline: Friday 15 January 2027

Apply online at

www.hertfordshire.gov.uk/admissions



Year 6 - Moving on to Secondary School September 2027

School open events and key dates for secondary / upper transfer Information for parents/carers with children now in year 6.

Further information about moving to secondary or upper school in September 2026

will be available at <https://www.hertfordshire.gov.uk/services/schools-and-education/school-admissions/school-admissions-and-transport.aspx> from September 2025.

Meet the Teacher 

REMINDER

We would like to offer our Year 1 to Year 6 parents the opportunity for you to meet your child's new teacher, to discuss class expectations and other important information such as the end of year assessments (Y2 & Y6). We hope you can attend and look forward to meeting you.

The meetings will be in classrooms and will be for approximately 10-15 minutes long. This is a general information meeting; teachers will not be able to discuss individual children.

Year 1	3.10pm	16.9.26	Miss Skorek
Year 2			Miss Saunders
Year 3			Miss Daniels
Year 4	3.10pm	17.9.26	Miss Wilkinson
Year 5			Mrs O'Sullivan
Year 6			Mrs Phillips



Details (email) coming soon.



Look out for an email to book your Parent Consultation for 15th October.

New / Updated Policies

- The Government update - 'Keeping Children Safe in Education' policy, the latest update can be found at: [Keeping children safe in education - GOV.UK](#)
- Behaviour Policy
- Behaviour principles
- Intimate Care Policy
- Child Protection